

BEDFORD AND MILTON KEYNES WATERWAY TRUST

NOTICE IS HEREBY GIVEN THAT THE 5th ANNUAL GENERAL MEETING OF THE BEDFORD & MILTON KEYNES WATERWAY TRUST WILL BE HELD AT THE UNITED REFORMED CHURCH HALL, NEWPORT PAGNELL, ON TUESDAY 10 MAY 2011 AT 8.00 P.M.

AGENDA

8pm	1. Ordinary Business
	1.1 To receive the Minutes of the 4th Annual General Meeting held on 19 May 2010 (to be tabled).
	1.2 To receive and consider the Report of the Directors and the Statement of Accounts and the Balance Sheet of the Company for the year ended 31 March 2011 (Jane Wolfson & Don Allison)
8:10pm	1.3 Election of Directors It is proposed that: 1.3.1 John Best be appointed a Director of the Company with immediate effect 1.3.2 Patrick Hall be appointed a Director of the Company with immediate effect 1.3.3 Drew Marchant be appointed a Director of the Company with immediate effect
	1.4 Electronic communication It is proposed that: The Company may send or supply documents or information to members by making them available on a website or other electronic means.
8.15pm	1.5 To receive reports on the Trust's five key goals: 1.5.1 Achieving Project Progress through the Consortium (Drew Marchant) 1.5.2 Stakeholder liaison (John Best) 1.5.3 Communications achievements (Neil Hayes) 1.5.4 Report on the formation & work of the Projects Group (Hilary Goldsmith) 1.5.5 A strong Trust (Graham Mabbutt)
	2. Special Business There is no special business
8:45pm	Close of Annual General Meeting
	Refreshments
9:15pm	Guest Speaker: Pete Wright of the Surrey & Hampshire Canal Society will talk about their success in running a trip boat, as inspiration for the Trust's 'Bedford Community Boat' project
10.00pm	Raffle & Close of meeting

Date: 5 April 2011

By Order of the Board
Woodfines LLP – Company Secretary
Bedford & Milton Keynes Waterway Trust, 16 St. Cuthberts Street, Bedford MK40 3JG

NOTES:

Appointment of proxies

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting and you should have received a proxy form with this notice of meeting. You can only appoint a proxy using the procedures set out in these notes and the notes to the proxy form.
2. A proxy does not need to be a member of the Company but must attend the Meeting to represent you. Details of how to appoint a person as your proxy using the proxy form are set out in the notes to the proxy form.
3. If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote or abstain from voting as he or she thinks fit in relation to any other matter which is put before the Meeting.
4. The notes to the proxy form explain how to direct your proxy, how to vote on each resolution or withhold their vote.

To appoint a proxy using a proxy form, the form must be:

- Completed and signed;
- Sent or delivered to the Company to Claire Gathard Project Officer, Bedford & Milton Keynes Waterway Trust c/o British Waterways 510-524 Elder House Elder Gate Central Milton Keynes MK9 1BW.; and
- Received by the Company no later than Monday 17 May 2011 at 8pm.

In the case of a member which is a company or unincorporated association, the proxy form must be executed under its common seal or signed on its behalf by an officer of the company or the association or an attorney for either the company or the association. (A proxy form is not required for the usual representative of the company or association attending the meeting who has been previously notified to the Trust).

Any Power of Attorney or any other authority under which the proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.

Changing proxy instructions

5. To change your proxy instructions simply submit a new proxy appointment using the method set out above. Note that the cut off time for receipt of proxy appointments (see above) also applies in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.

Where you have appointed a proxy using the hard copy proxy form and would like to change the instructions using another hard copy proxy form please contact Leigh Willows at BMK@lands.force9.co.uk.

If you submit more than one ballot proxy appointment the appointment received last before the latest time for the receipt of proxies will take precedence.

Termination of Proxy Appointments

6. In order to revoke a proxy instruction you will need to inform the Company by sending a signed hard copy notice clearly stating your intention to revoke your proxy appointment to Claire Gathard Project Officer, Bedford & Milton Keynes Waterway Trust c/o British Waterways 510-524 Elder House Elder Gate Central Milton Keynes MK9 1BW.

Any Power of Attorney or any other authority under which the revocation notice is signed (or a duly certified copy of such power or authority) must be included in the revocation notice.

The revocation notice must be received by the Company no later than 9 May 2011 at 8pm.

If you attempt to revoke your proxy appointment but revocation is received after the time specified then, subject to the paragraph directly below, your proxy appointment will remain valid.

Appointment of a proxy does not preclude you from attending the Meeting and voting in person. If you have appointed a proxy and attend the Meeting in person, your proxy appointment will automatically be terminated.

Communication

7. Except as provided above, members who have general queries about the Meeting should contact Claire Gathard at the above address or on 01908 302592 (no other methods of communication will be accepted).

Miscellaneous

8. Any member who has not paid their subscription is not entitled to vote at the meeting or appoint a proxy.
9. Any member that is an organisation may nominate a person to act as its representative at the meeting but written notice of the representative's name must be given to the Company Secretary before the meeting commences.

Note on the proposed new Directors:

JOHN BEST

After three decades working for local authorities, latterly as Chief Executive of Milton Keynes Council, John now lives in MK and has an international portfolio of activities relating to place-making and place shaping. He brings experience of developing community-led waterway-based projects having for several years been secretary of the Lee Valley Association in North-East London, and now sees the B&MK Waterway as one of the most ambitious elements of the shaping of this sub-region.

PATRICK HALL

Patrick has lived in Bedfordshire for almost 50 years. He went to school in Bedford and, amongst other things, was at one time employed as Bedford Town Centre Coordinator. From 1997 until 2010 he served full time as Member of Parliament for Bedford & Kempston. He was active on a number of All Party Parliamentary Groups relating to health, town centre development and rail transport serving Bedford. He also sought to support the Bedford & Milton Keynes Waterway Trust by working to help smooth communication with officials, Ministers and Bedford's former elected Mayor.

DREW MARCHANT

Drew has lived in Mid and Central Bedfordshire since 1982; he is a business project manager with over 30 years track record in varied industries including engineering, electronic publishing, market research and public consultation. He first became involved in the Waterway in 2007 while at Renaissance Bedford where he led on infrastructure planning to support the homes and jobs growth in Bedford and Marston Vale. Drew was involved in setting up the Consortium and was its first Secretary; he was also Chair of the officer level sub-group, the Bedford and Marston Vale Waterway Parks Steering Group.